

 <p>NCAA NAMIBIA CIVIL AVIATION AUTHORITY</p>	<p>NAMIBIA CIVIL AVIATION AUTHORITY</p>	<p><i>Executive Director:</i> <i>Namibia Civil Aviation Authority</i> <i>Private Bag 12003</i> <i>Ausspannplatz</i> <i>WINDHOEK</i></p>
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AIR CREW LICENSING AND EXAMINATIONS

PEL

This AIC replaces AIC A 12/2016

1. Aircrew licensing and examination transactions may be conducted at the office of the Directorate of Civil Aviation/Namibia Civil Aviation Authority located at:
Personnel Licensing
1st floor, Office 7B
Southport Office Park,
Corner of Hosea Kutako and Mandume Ndemufayo Drives,
Southern Industrial,
Windhoek, Namibia.
2. The office is open on normal work days as per the times indicated below:
 - a. Aircrew and other aviation personnel licensing - 0900-1300 and 1400-1600 Local.
 - b. Examination Enquiries - 0900-1300 and 1400-1600 Local
3. **From 1st April 2017** Monetary transactions should be made at:
Revenue Collection Office
South Port Building,
Corner of Mandume Ndemufayo and Hosea Kutako Avenue,
1st Floor, Unit 12C, Windhoek, Namibia.

The revenue Collection Office Hours:
Open: 08H30
Close: 12H00
4. All clients are encouraged to make use of physical deposits and EFT payments to following Bank Account:

Standard Bank of Namibia

Account name: Namibia Civil Aviation Authority

Account Number: 04 267 7068

Branch name: Ausspannplatz Branch

Swift Code: SBNMNANX

5. To avoid delays all application forms, reports, logbooks etc must be properly completed and submitted within sufficient time for processing. The submission of incomplete documentation may lead to extensive delays or in an application being rejected.