

GEN 1.2 ENTRY, TRANSIT AND DEPARTURE OF AIRCRAFT

1. Regulations concerning entry, transit and departure of aircraft on international flights

All flights into, from or over Namibia shall be carried out in accordance with the Namibian Civil Aviation Regulations.

2. Scheduled flights

2.1 *Flights to and from Namibia*

2.1.1 Except with prior approval of the Namibia Civil Aviation Authority, the pilot in command of any flight, crossing the border of Namibia for the purpose of

2.1.1.1 Landing in Namibia, shall except in an emergency:

- a) Make its first landing at a designated aerodrome.
- b) Report to the nearest police officer, immigration officer or customs officer.
- c) Not allow any goods to be unloaded from the ACFT or any PAX leave the AD without the permission of the said officer.
- d) Not take off from such aerodrome without the written permission of the said officer.

2.1.2 In the event of an emergency landing at a place other than a designated aerodrome, the pilot in command shall comply with the requirements of subparagraphs b, c, and d of paragraph 2.1.1.1.

2.1.2.1 Intending to leave Namibia shall:

- a) Depart only from a designated aerodrome.
- b) Before such departure, report to the nearest police officer, immigration officer or customs officer with all the information in relation to the journey, ACFT, passengers, crew and cargo.
- c) Not depart from such AD without the written permission from such police, immigration or customs officer.

- d) Not, after such departure and before crossing the border, land at any other place in Namibia.

2.1.3 Provided that if forced by any emergency to land before crossing the border, the requirements of sub paragraph 2.1.2.1b., c. and d. shall be complied with.

2.1.4 The under-mentioned aerodromes have been designated "port of entry" aerodromes:

- a) Hosea Kutako INTL Airport, Windhoek.
- b) Eros.
- c) Keetmanshoop.
- d) Ondangwa.
- e) Oranjemund.
- f) Katima Mulilo
- g) Rundu.
- h) Gobabis
- i) Walvis Bay
- j) Luderitz
- k) Swakopmund

2.2 *Documentary requirements for clearance of aircraft*

It is a requirement that the under-mentioned documents be submitted by operators for clearance on entry and departure of their aircraft to and from Namibia. All documents listed below must follow the ICAO standard format as set forth in the relevant Appendices to Annex 9 and are acceptable when furnished in English and completed in legible handwriting.

Aircraft documents required (arrival/departures)

Required by	General declaration	Passenger Manifest	Cargo Manifest
Customs	Two	One	One
Passport Control	Two	Two	Nil
Health	One	One	One

Note:

1. Incoming passengers cannot be cleared by Passport Control unless a passenger manifest is presented timeously.
2. The following additional information on the general declaration and cargo manifest is required:

General Declaration

- a) Particulars in respect of "stores" and "cargo" are required.
- b) Crew members' names.

3. Non-scheduled flights

Certain limitations and conditions shall apply to any aircraft of another Contracting State which engages in the carriage to or from Namibia of passengers, cargo or mail for remuneration or hire on other than scheduled international air services unless such aircraft is operated under an appropriate license granted in terms of section nine of the Air Services Act, 1949 (Act No 51 of 1949).

4. Private flights

4.1 Notification of arrival

The information contained in the flight plan is accepted as adequate notification of the arrival of incoming aircraft.

4.2 Overflights and landing clearance

4.2.1 Pilots and Operators of all foreign registered aircraft, intending to fly through Namibian airspace or within Namibia Airspace must submit a request to obtain an over-flight or landing clearance. Such requests must be submitted not less than 24 hours prior to departure.

4.2.2 Requests can be faxed to: Namibia Civil Aviation Authority, fax number +264 61 702088 during office hours only.

4.2.3 In emergencies, only the following fax number is available after hours and weekends:
+264 62 702499.

4.3 Documentary requirements for clearance of aircraft

Same requirements as for scheduled flights.

5. Public health measures applied to aircraft

5.1 With the following exemption, no public health measures are required to be carried out in respect of aircraft entering Namibia.

5.2 Aircraft arriving from endemic yellow fever areas may land at international airports in Namibia provided that the aircraft has been disinfected approximately thirty minutes before arrival at the airport. This action must be properly recorded in the Health Section of the General Declaration. The insecticide to be used must conform to the specifications of the World Health Organisation.